

WEST MAHANAY TOWNSHIP

PROPERTY RENTAL REGISTRATION/INSPECTION FORM

ORDINANCE NO. 2013-4 – RENTAL REGISTRATION-INSPECTION

- Requires each rental unit is registered and inspected for compliance.

Fees: \$300 per Unit/Home: Rental Registration \$150 / Inspection Fee - \$150 PER UNIT/ [3rd Re-Inspection \$75 (if needed)]

RENTAL PROPERTY ADDRESS: _____

OWNER/AGENT: _____

OWNER PHONE # _____

OCCUPANT & PH # *(if occupied yet)* _____

LIMITED VISUAL INSPECTION APPROVALS (OFFICIAL USE ONLY):

<u>FOUNTATION/STRUCTURE VISIBLY SAFE</u>	YES / NO
<u>APPLIANCES COMPLIANT</u>	YES / NO
<u>BASIC KITCHEN FACILITIES/WATER</u>	YES / NO
<u>LAVATORY FACILITIES/WATER</u>	YES / NO
<u>PLUMBING - SEWER COMPLIANT</u>	YES / NO
<u>HEATING OPERATIONAL - COMPLIANT</u>	YES / NO
<u>SAFE EXITS FROM UNIT</u>	YES / NO
<u>APPROVED ELECTRICAL SERVICE w GROUNDS</u>	YES / NO (AMPS: _____)
<u>GFCI OUTLETS KITCHEN/BATH</u>	YES / NO / NA
<u>OUTLETS/ LIGHTS IN EACH HABITABLE ROOM</u>	YES / NO
<u>SMOKE-CO2 DETECTORS @ EACH FLOOR (Max 15' from bedrooms)</u>	YES / NO
<u>ABSENCE of VISIBLE MOLD, FILTH, RODENTS</u>	YES / NO
<u>PROPER AVAILABLE VENTILATION/WINDOWS</u>	YES / NO
<u>WINDOWS/DOORS SECURITY POSSIBLE</u>	YES / NO
<u>SAFETY – (HANDRAILS-RAILINGS, ETC)</u>	YES / NO

INSPECTOR _____ DATE _____ APPROVED/COMPLIANT? YES / NO

COMMENTS / DEFICIENCIES: